

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 14TH DECEMBER, 2015

PRESENT: Councillor G Wilkinson in the Chair

Councillors N Buckley, D Cohen,
P Harrand, J Procter and M Robinson

32 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of documents.

33 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

34 LATE ITEMS

There were no late items of business.

35 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Castle, A Lamb and R Procter

36 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

37 OPEN FORUM

In accordance with Paragraphs 6.24 and 6.25 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

38 MINUTES OF THE PREVIOUS MEETING

RESOLVED – With the inclusion of a minor correction the minutes of the previous meeting held on 7th September 2015 were approved as a true and correct record.

39 MATTERS ARISING FROM THE MINUTES

North East Divisional Safety Partnership Annual Report (Minute No. 26 referred) – With reference to Resolution (iii) and the request by Ward Members to be supplied with statistics for violent crime, broken down into categories by Ward which would be discussed at the next Ward Briefing meetings. Councillor Cohen said that the requested information had been supplied by both the Police and the Safer Leeds representatives that had attended the meeting but greater clarity was still needed.

A brief discussion ensued about future police resources in the Outer North East area. A suggestion that in future officers' operating in the Alwoodley Ward may come under the control of an Inspector based at Stainbeck Police Station. There was also a suggestion that a combined Police and Fire station may be located in Wetherby.

In responding the Chair said a combined Police and Fire station in Wetherby may be on a wish list but to his knowledge there were no actual plans at this stage.

In terms of future Police resources assigned to the Outer North East area the Chair said a report was going to the Executive Board in February 2016 when further clarity would be provided for Police resources across the whole of the city.

40 EAST NORTH EAST EMPLOYMENT AND SKILLS PLAN 2015/16

The Head of Communities & Partnerships submitted a report which provided an update on the progress of the work of the Skills Board in 2014/15 for the East North East area as a whole and, for the three specific Community Committee areas.

In the absence of a representative from Children's Services, the Area Officer presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report which included:

- Revised structure of the East North East Employment and Skills Board and Plan for 2015/16
- Priorities and Achievements

In offering comment Councillor Robinson welcomed the report suggesting some good progress had been made but there were a number of areas where further improvement was required:

- Greater detail around key performance indicators

- Engage more with local businesses, initial steps had been taken but more could be done
- Engage more with schools
- Greater detail as to how employment opportunities are advertised
- How are apprenticeships advertised
- A need to get EPOSS more involved
- No known accredited ESOL provision available in the Outer North East area

The Chair said given the comments made by Members and the lack of opportunity to question officers from the Department, it may be appropriate to defer this issue to the next meeting of the Committee.

RESOLVED – That further consideration of this item be deferred to the next meeting of the Committee

41 LOCALITY TEAM MID-YEAR UPDATE

The Chief Officer, Environmental Action submitted a report which provided a mid – year update on the delivery of the Service Agreement for Environmental Services across the Outer North East area, together with a summary of the other work /activities overseen by the Environmental Sub Group on behalf of the Community Committee.

John Woolmer, Locality Manager, Environment & Housing presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report which included:

- The work of the Environmental Sub Group
- New zonal ways of working
- Additional functions delivered through the Locality Team;
 - (i) Clearance of gardens of properties in preparation for new tenants, garden maintenance support to vulnerable tenants eligible for assistance
 - (ii) LCC housing “estates” – assistance in the management /maintenance/cleaning of public spaces
 - (iii) Household Bulky Item Collection Service
 - (iv) Needle removal
 - (v) Graffiti removal
 - (vi) Opening/closing and cleaning of LCC public toilets (Wetherby and Boston Spa) – currently using Civic Enterprise Leeds (CEL) to deliver this service
- The Locality Team were continuing to attend the Outer North East Town and Parish Council Forum to further develop good local relationships and supportive working with the individual council’s.

In offering comment Councillor Buckley requested if “verge creep” could be included with the work programme.

In responding the Locality Manager gave an undertaking that verge creep would be added to the work programme but it should be noted that leaf clearing was a priority in the winter period.

Councillor Cohen requested to know what was being done about the repeat “grot spots”

The Locality Manager said there were a number of locations across the three wards which were often untidy due to the accumulation of waste/rubbish. To counter act the problem additional signage had been deployed and covert CCTV was operational in a number of sites. Officers continued to monitor the sites and respond as the need arose.

Councillor Harrand referred to the recent heavy rainfall across the Country and asked if there had been any problems of flooding in the outer north east area.

The Locality Manger said that the areas known to flood “wet spots” were known to officers and any issues of flooding would be referred to the Highways Department.

Councillor Robinson asked if there had been any progress made in the deployment of dog fouling poster across the three wards.

If responding the Locality Manager said he was aware the posters had been ordered but would need to check if they were in place.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To note the issues covered by the sub-group over the last 6 months; in particular the progress in further developing the scope of the delegated environmental function delivered by the Locality Team.
- (iii) That the issues raised by Members be included in the work programmed or actioned accordingly

42 COMMUNITY COMMITTEE UPDATE REPORT

The East North East Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee.

The following document was appended to the report for information/ comment of the meeting:

- The minutes of the Moor Allerton Partnership (MAP) Meeting held on Thursday 10th September 2015 (Appendix A referred)
- Neighbourhood Planning activity in the Outer North East area (Appendix B referred)
- Minutes of the Outer North East Environmental Sub Group held on 17th September and 12th November 2015 (Appendix C & D referred)
- Example Newsletter (Appendix E referred)

Andrew Birkbeck, Area Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- The Moor Allerton Partnership (MAP)
- Tasking Meetings – An opportunity for Ward Councillors, the Police, Partner Agencies and Council Officers to meet and discuss emerging and on-going crime and environmental issues in the local area
- Site Allocation Consultation
- Forward Planning and Sustainable Development and involvement in the Neighbourhood Planning process
- Work of the Environmental Sub Group
- A series of Ward Member meetings discussing: environment, highway, and planning compliance, wellbeing finance, violent crime data, youth service provision and a de-brief around the Mint Festival.
- Conversation Diner event in the Alwoodley ward – Opportunity for residents to meet their neighbours and get to know people from different backgrounds
- The Community Committees presence on Facebook and greater use of social media
- Proposals for a Community Committee newsletter

Councillor Buckley sought clarification on the Community Committee newsletter, in particular, by what means was it circulated.

In responding the Area Officer said the newsletter would be circulated via email in the first instance to Parish & Town Councils, Community representatives and partners. In terms of frequency, it was anticipated the newsletter would be published quarterly.

Councillor Cohen suggested the newsletter be trialled for a temporary 12 month period.

Councillor Procter referred to the importance of Neighbourhood Plans. He referred to a recent development in the Wetherby ward, an area currently with no approved neighbourhood plan in place. He suggested had an approved plan been in place the CIL contribution would have been far more substantial.

Commenting on future housing development within the Outer North East area Councillor Procter said he was aware of a number of schemes delivering up to 3,500 homes, it was therefore vital that assistance was provided to communities to develop their own neighbourhood plans thereby maximising the CIL contribution.

Referring to the site allocation process, Councillor Procter said a meeting had taken place already but there were plans for another similar meeting for two of the larger sites with a possible exhibition of the development sites.

Referring to the Moor Allerton Partnership, Councillor Buckley said there was outstanding information required in respect of area profiles.

In responding the Area Officer said the demographical and geographical data of the local area would be circulated at the MAP meeting in December.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To approve for a temporary 12 month trial period the circulation of a newsletter for the Outer North East Community Committee
- (iii) That the Chief Planning Officer be requested to provide assistance to Parish and Town Councils and Local Community groups to develop their own neighbourhood plans
- (iv) That the demographical and geographical data of the local area would be circulated at the next MAP meeting in December.

43 OUTER NORTH EAST WELLBEING AND YOUTH ACTIVITY BUDGETS

The East North East Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Funding and Youth Activity Funding.

Appended to the report were copies of the following documents for information / comment of the meeting:

- Outer North East Community Committee Wellbeing Budget 2015/16 (Appendix A refers)
- Outer North East Community Committee Youth Activity Fund Budget 2015/16 (Appendix B refers)

Andrew Birkbeck, Area Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

- (i) To note the spend to date and current balances for the 2015/16 financial year.
- (ii) That the following project requesting Wellbeing Funding be determined as follows:

| Project | Organisation | Amount Granted (£) |
|---|--|---|
| Upgrade of pathways/ disabled access | Collingham Bowls Club | £2,500 |
| NorthCall Volunteer Programme | NorthCall | Deferred for further consultation with Ward Councillors |
| Repairs to Scholes Bowls Club | Scholes Bowles Club | £2,000 |
| New Flooring and Kitchen equipment | Shadwell Independent Library and Arts Centre | £2,376 |
| Over 60s – transport & catering costs | Moortown Social Club | £1,200 |

- (iii) That the following project requesting Youth Activity Funding be determined as follows:

| Project | Organisation | Amount Granted (£) |
|---|----------------------|----------------------------------|
| Creative Production- Project Development | Next Generation Arts | £12,600 |
| EPOSS Holiday Programme | EPOSS Cluster | Deferred for further information |

| | | |
|---------------------------------------|---|----------------------------------|
| Wetherby Comic Club | Leeds Libraries and information Service | Declined |
| Autism Support Group | EPOSS | Deferred for further information |
| New Starters (Under 9) and Girls Club | Barwick – In – Elmet Cricket Club | £455 |

- (iv) To note that the following application had been approved since the Community Committee on 7th September 2015 under the delegated authority of the Assistant Chief Executive (Citizens and Communities)

| Project | Organisation | Amount Granted (£) |
|----------------------|-----------------------------------|---------------------------|
| Festive Motifs | Leeds Lights – Leeds City Council | £2,400 |
| Conversation Dinners | Communities Team (ENE) | £700 |
| Confluence Festival | South Asian Arts | £500 |

44 OUTER NORTH EAST PARISH AND TOWN COUNCIL FORUM

The East North East Area Leader submitted a report which set out the main issues discussed at the latest meeting of the Outer North East Parish and Town Council Forum held on 8th October 2015. The minutes were submitted for information /discussion.

RESOLVED –

- (i) That the report and minutes from the Outer North East Parish and Town Council Forum held on 8th October 2015, be noted
- (ii) That where appropriate to support Outer North East Parish and Town Council Forum in resolving any issues raised

45 DATE AND TIME OF NEXT MEETING

RESOLVED – To note that future meetings will be arranged as follows:

Draft minutes to be approved at the meeting
to be held on Monday, 25th January, 2016

- Monday 25th January 2016 at 5.30pm (Civic Hall, Leeds)
- Monday 7th March 2016 at 5.30pm (Civic Hall, Leeds)
- May/June 2016 (Date /venue to be confirmed)

ANNOUNCEMENT

Referring to the recent Corporate Awards for Excellence, Councillor Cohen announced that the John Grieve, Senior Governance Officer, Legal & Democratic Services, had been awarded Winner of the Lifetime Achievement 2015.

Members joined Councillor Cohen in offering their congratulations to John on this outstanding achievement.